

Portland Custodians' Civil Service Board  
Established 1937  
March 29, 2022  
Board Minutes Summary

The Official Minutes of the Portland Public Schools Custodian Civil Service Board are Sound Recordings of the Meetings. The following is a summary of the March 29, 2022, meeting.

A meeting of the Portland Public Schools Custodian Civil Service Board was held on March 29, 2022, via Google Meet. Mr. Frank Leavitt attended in person from his office at the Blanchard Education Service Center, 501 N Dixon Street, Portland, Oregon. CCSB Chair Paul Breed, Board Member Brian Caufield, and Board Secretary Jo McClain attended by Google-Meet. The presiding officer of the meeting was Brian Caufield.

The meeting was called to order at 4:00.

## **OLD BUSINESS**

### **1. Acceptance of Resignation of Mr. Breed**

After minimal discussion, the resignation of Board Member Paul Breed - submitted on March 25, 2022, was accepted. The resignation is effective April 19, 2022.

### **2. Approval of Hiring List**

Statistics provided by Mr. Leavitt for this meeting indicated a total of 16 applicants, 11 of whom took the test, 7 who interviewed, with a final 6 candidates were on the hiring list. Statistics provided by Mr. Leavitt prior to the meeting showed the average test score was 97.6%, the average interview score was 78%, and the overall average was 87.8%. Mr. Leavitt confirmed that all rules had been followed in the testing procedure, and the list was approved as presented.

### **2. Discussion of Status of Search for New Board Members**

Mr. Breed encouraged PPS and SEIU to actively look for board members to allow at least a three member board. Both Mr. Leavitt and Mr. Caufield indicated they had discussed the position with possible candidates, but none have resulted in any one seeking a board position.

The next meeting was set on the alternating weekly schedule for April 12, 2022. The Meeting was adjourned at 4:16.

Jo McClain, CCSB Secretary